

## COMPANY LAW: DUE DATE CALENDAR YEAR 2024

S. NO.	FORM	PURPOSE OF FORM	Periodicity	LAST DATE TO FILE	REMARK
<b>QUARTER – APRIL TO JUNE</b>					
1	MSME-1	Form for furnishing half yearly return with the registrar in respect of outstanding payments to micro or small enterprises	Half yearly (Oct - Mar)	30-April-2024	Applicable on All Type of Companies
2	FC-4	Annual Return of Foreign Company	Yearly	30-May-2024	Applicable on Branch Office, Project Office And Liaison Office
3	LLP-11	Annual Return of LLP	Yearly	30-May-2024	Applicable to All LLP's
4	DPT-3	Return of Deposits and Transactions not considered as Deposit	Yearly	30-June-2024	Applicable on All Type of Companies (except NBFC)

<b>QUARTER – JULY TO SEPTEMBER</b>					
5	DIR-3 KYC/ Web KYC	KYC of Directors	Yearly	30-Sep-2024	Every Individual who holds DIN as on March 31 <sup>st</sup> , 2024
6	FC-3	Annual Accounts of Foreign Company	Yearly	30-Sep-2024	Applicable on Branch Office, Project Office and Liason Office
7	MGT-14	Filing of Resolution Forapproval of Financial Statement and Board Report.	Yearly	30 Days from the Date of Board Meeting	Applicable on Public Companies

Quarter – October to December

8	ADT-1	Appointment of Auditor	Every 5th Year	within 15 days from the date of AGM	Applicable to all type of Companies
9	AOC-4/AOC-4XBRL	Form for filing financial statement with the registrar	Yearly	within 30 days of the date of AGM	Applicable on All Type of Companies
10	MSME-1	Form for furnishing half yearly return with the registrar in respect of outstanding payments to micro or small enterprises	Half yearly (Apr- Sep)	30-Oct-2024	Applicable on All Type of Companies
11	LLP-8	Statement of Accounts	Yearly	30-Oct-2024	Applicable to all LLP's
12	MGT-7	Annual Return	Yearly	within 60 days of holding AGM	Applicable to all Companies (Except OPC and Small Company)
13	MGT-7A	Annual Return	Yearly	within 60 days of holding AGM	Applicable to Small Company and OPC